



**Executive Board**

**Thursday, 3 November 2011 2.00 p.m.  
The Board Room - Municipal Building,  
Widnes**

A handwritten signature in black ink, appearing to read 'David W R'.

**Chief Executive**

**ITEMS TO BE DEALT WITH  
IN THE PRESENCE OF THE PRESS AND PUBLIC**

**PART 1**

<b>Item</b>	<b>Page No</b>
<b>1. MINUTES</b>	
<b>2. DECLARATION OF INTEREST</b>	
Members are reminded of their responsibility to declare any personal or personal and prejudicial interest which they have in any item of business on the agenda no later than when that item is reached and, with personal and prejudicial interests (subject to certain exceptions in the Code of Conduct for Members), to leave the meeting prior to discussion and voting on the item.	
<b>3. RESOURCES PORTFOLIO</b>	
<b>(A) 2011/12 HALF YEAR SPENDING</b>	<b>1 - 26</b>
<b>4. CHILDREN YOUNG PEOPLE AND FAMILIES PORTFOLIO</b>	

Item	Page No
(A) BASIC NEED CAPITAL ALLOCATION 2011-12 - KEY DECISION	27 - 30
(B) PROPOSAL FOR USE OF LOCAL EDUCATION PARTNERSHIP (LEP) BY WARRINGTON BOROUGH COUNCIL- KEY DECISION	31 - 40
<b>PART II</b>	
<b>ITEMS CONTAINING “EXEMPT” INFORMATION FALLING WITHIN SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985</b>	
<p>In this case the Board has a discretion to exclude the press and public and, in view of the nature of the business to be transacted, it is RECOMMENDED that under Section 100A(4) of the Local Government Act 1972, having been satisfied that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3 of Part 1 of Schedule 12A to the Act.</p>	
(C) POSITIVE YOUTH PROVISION TENDER- KEY DECISION	41 - 64
<b>5. RESOURCES PORTFOLIO</b>	
(A) ACCOMMODATION UPDATE	65 - 71
(B) LAND DISPOSAL FOR LEISURE AND COMMERCIAL DEVELOPMENT	72 - 87

*In accordance with the Health and Safety at Work Act the Council is required to notify those attending meetings of the fire evacuation procedures. A copy has previously been circulated to Members and instructions are located in all rooms within the Civic block.*

**REPORT TO:** Executive Board  
**DATE:** 3<sup>rd</sup> November 2011  
**REPORTING OFFICER:** Operational Director – Finance  
**SUBJECT:** 2011/12 Half Year Spending  
**WARD(S):** Borough-wide

## **1.0 PURPOSE OF REPORT**

1.1 To report the Council's overall revenue and capital spending position as at 30<sup>th</sup> September 2011.

## **2.0 RECOMMENDED: That;**

- (i) all spending continues to be limited to the absolutely essential;**
- (ii) Directorates continue to closely control spending on agency staff and additional hours (including overtime) so that spending in these areas reduces in each succeeding quarter;**
- (iii) Strategic Directors ensure overall spending at year-end is within their total operational budget;**
- (iv) Council approve the revised capital programme as set out in Appendix 2; and**
- (v) Council approve implementation of the 2012/13 budget proposals listed in paragraph 3.13 below.**

## **3.0 SUPPORTING INFORMATION**

### **Revenue Spending**

3.1 Appendix 1 presents a summary of spending against the revenue budget up to 30<sup>th</sup> September 2011, along with individual statements for each Department. In overall terms revenue expenditure is above the budget profile. Although the budget profile is only a guide to eventual spending experience shows that spending can accelerate towards the end of the year. To avoid this Directorates should continue to limit all spending to the absolutely essential to ensure that each Directorate's spending at year-end is within its total operational budget.

3.2 At the Board's meeting on 22<sup>nd</sup> September 2011 an Action Plan was approved with the aim that each Directorate restrict spending by year end

within its bottom-line operational budget. The required actions have been put in place and will continue to be applied during the remainder of the year.

- 3.3 Staffing expenditure continues to be a concern, as although total spending is £180,000 below budget profile at the end of the quarter, this is a very marginal position in terms of the total employee budget of over £71m. There are however, a number of factors to take into account including the fact that negotiations on new premium pay arrangements are still continuing with the Unions.
- 3.4 Staff turnover is much reduced and now lower than assumed in the budget, therefore this will be reflected in the Medium Term Financial Strategy.
- 3.5 Whilst additional hours overtime expenditure has reduced, agency staff costs have increased from the previous quarter. These areas account for a significant amount of expenditure and therefore Directorates should continue to control spending in order to bring about reductions.
- 3.6 Certain budget savings approved for 2011/12 are not yet being achieved. These include premium pay/overtime (£750,000) referred to above, street lighting on rural roads (£40,000) and running costs associated with asset disposals (£250,000).
- 3.7 The community care budget continues to be under significant pressure due to increasing client numbers. The situation is being monitored closely and remedial action is being taken to bring expenditure back under control and in line with budget as soon as possible.
- 3.8 Children's residential placements are below budget profile at half year, due to reduced numbers of children and the proactive approach being taken to managing placements. These are however highly volatile budgets and will therefore need to continue to be monitored closely.
- 3.9 The economic downturn continues to affect income. A number of income budgets are below their profile including market rents, industrial estates rents, print unit fees, land charges, social care charges and licence fees. These budgets will need to be closely monitored during the year to ensure the overall budget is balanced.
- 3.10 Capital financing costs are below budget to date, due to lower than anticipated rates having been obtained when borrowing to fund the capital programme.
- 3.11 Collection rates for both Council Tax and Business Rates are lower than at this stage last year, however, they are above the average for North West councils.
- 3.12 The Council's overall net spending is marginally below the budget profile at half year. Nevertheless, it is important that budget managers continue to closely monitor and control spending and income. In the current

financial climate budget underspends will be helpful and therefore spending should be limited to the absolutely essential.

### **2012/13 Budget Proposals**

3.13 Budget saving proposals are currently being developed for 2012/13. A number of these, listed below (along with the full year value), can be implemented immediately. It is proposed that this is done in order to achieve a part-year saving in 2011/12 which will assist in keeping the Council's overall spending in line with budget.

- (a) Printing of benefit notifications and letters externally (£8,000)
- (b) Discontinue with second reminders for general debtors (£2,000)
- (c) Full year effect of last year's saving in Cashiers (£10,000)
- (d) Reduction in the Efficiency Programme's consultancy budget (£25,000)
- (e) Reduction in the Efficiency Programme's delivery budget (£25,000)
- (f) Deletion of vacant HBC4/6 post in Financial Management Division (£24,000)
- (g) Reconfigure Training including greater use of e-learning (£200,000)
- (h) Reduce Trade Union staffing budget (£37,000)
- (i) Reduce hours of Child Care Solicitor (£9,000)
- (j) Realise balance of 2010/11 staff saving in Democratic Services (£29,000)
- (k) Reduce Members training budget (£15,000)
- (l) Reduce civic activities small functions budget (£30,000)
- (m) Deletion of vacant post and ancillary costs in Performance Division (£57,000)
- (n) Delete existing post of Principal Engineer (Project Management) (£42,000)
- (o) Single crew one of the in-house passenger fleet vehicles (£21,000)
- (p) Reduce level of printing costs for public transport publicity (£3,000)
- (q) Savings on insurance contract (£250,000)
- (r) Procurement - traded service to schools and HHT (£50,000)
- (s) Reduce contracted services budget in Procurement Division (£13,000)
- (t) Procurement - balance of £1m target (£500,000)
- (u) ICT income opportunities – school SLAs and salary sacrifice scheme (£250,000)
- (v) Restructure HR and Learning & Development Division (£128,000)
- (w) Restructuring and reduction of posts in Admin Services (£175,000 out of £208,000)
- (x) Reduce bus stop maintenance across the Borough (£2,000)
- (y) Restructure and re-commission Youth Services (£200,000)
- (z) Reduction in the cost of transport for children in care and children in need (£10,000)
- (aa) Integrated Building Inspections – introduce charging for building inspections of Diocesan schools (£20,000)
- (ab) Restructure Children & Families Services - Redesign the management structure of Team Around the Family (£53,000)
- (ac) Reduce the budget allocations for 'additional expenditure' for children in care to reflect lower numbers in care (£20,000)

- (ad) Runcorn schools – removal of community budgets (£73,000)
- (ae) Accommodation savings - relocation from Grosvenor House (£400,000) and other relocations (£252,000)
- (af) Enterprise Game - explore the possibility of selling the franchise (£25,000)
- (ag) Economy Enterprise & Property Department - introduce a success fee for external funding (£10,000)
- (ah) Educational Psychologists - Generate additional income from training courses (£40,000)
- (ai) Newly qualified teachers and moderation - reduce costs through shared service within the Learn Together Partnership (£15,000)
- (aj) Reduction in the number of externally commissioned placements for children in care (£100,000)
- (ak) Restructure Children & Families Services - refocus and realign the Children's Safeguarding Unit (£48,000)
- (al) Children with Disability Pooled Budget – surplus funds (£500,000)
- (am) 5% efficiency savings on Residential Care for Adults with Learning Disability (£50,000)
- (an) School meals - reduction in supervisor's hours and marketing costs (£47,000)
- (ao) Open Spaces - reduction in security at parks (£50,000)
- (ap) Refrain from awarding annual uplift to the residential and domiciliary care providers (£171,000)
- (aq) Renegotiate contracts - Waste Services (i) savings in the costs incurred in the procurement of waste treatment facilities (£150,000); (ii) office recycling (£15,000); (iii) lease for replacement bins (£37,000)
- (ar) Renegotiate contracts - Stadium - reduction in costs for beers/wines (£20,000); School Meals - renegotiate maintenance contract (£25,000)
- (as) Trading Standards - negotiate 20% contract reduction (£80,000)
- (at) Increase pest control charges (£5,000)
- (au) Increase Riverside Housing contribution to Dorset Gardens (£5,000)
- (av) Waste services - advertise on fleet (£10,000)
- (aw) Care contracts – renegotiate 15 minute visits (medication calls) (£80,000)
- (ax) Redesign carers respite service and reduction in some low-level voluntary sector practical tasks (£55,000)
- (ay) Mental health resource centre – transfer to Oakmeadow (£10,000)
- (az) Underspend in telecare and community care budgets – one-off (£340,000)
- (ba) Supporting People - efficiency saving in external and in-house services following review of current SP funding (£100,000) and an underspend in Supporting People budgets (£100,000 one off)
- (bb) Transformation grant – potential 11/12 underspend (£473,000 one-off)

### **Capital Spending**

- 3.14 The capital programme has been revised to reflect a number of changes in spending profiles and funding as schemes have developed and these

are reflected in the capital programme presented in Appendix 2. The schemes which have been revised within the programme are as follows;

- (i) Grants for renovation/home repairs
- (ii) Bayer
- (iii) Wade Deacon High School
- (iv) Short Breaks for Disabled Children
- (v) Municipal Building
- (vi) Queens Hall
- (vii) Mersey Gateway Early Land Acquisition
- (viii) Mersey Gateway Development Costs
- (ix) Pot Hole Repairs
- (x) Open Spaces
- (xi) Runcorn Market Building
- (xii) Section 106 - B&Q Site
- (xiii) Section 106 - Asda Runcorn
- (xiv) Risk Management

3.15 Capital spending to 30<sup>th</sup> September 2011 totalled £15.4m, which is 69% of the planned spending of £22.2m at this stage. However, this only represents 25% of the total capital programme of £62.8m (which assumes a 20% slippage between years).

3.16 The main areas of programme slippage to date are in respect of Wade Deacon High School, ICT Rolling Programme, Mersey Gateway Early Land Acquisition and Development Costs, and Growth Point.

### **Balance Sheet**

3.17 The Council's Balance Sheet is monitored regularly in accordance with the Reserves and Balances Strategy which forms part of the Medium Term Financial Strategy. The key reserves and balances have been reviewed and are considered prudent and appropriate at this stage in the financial year.

3.18 A significant number of equal pay claims have been lodged with the Council as part of the national single status agreement. A number of claims are in the process of being settled. The majority however, are being considered by our legal advisers and will result in a significant cost falling on the Council, although the timescales are as yet uncertain. A reserve has been established over recent years in order to meet the future cost of such claims. However, it has recently emerged that claims may also be subject to pension which would further increase the potential cost to the Council, therefore the reserve has been increased by £0.5m to reflect this and now totals £5m.

3.19 During 2010/11 the Council established a Transformation Fund in order to meet the potential costs associated with future structural changes required in order to balance the Council's budget and shape future service delivery. Given the significant financial difficulties facing the Council which are highlighted in the Medium Term Financial Strategy, the Fund has been increased by £0.5m and now totals £1.6m.

**4.0 POLICY AND OTHER IMPLICATIONS**

4.1 None.

**5.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

5.1 There are no direct implications, however, the revenue budget and capital programme support the delivery and achievement of all the Council's priorities.

**6.0 RISK ANALYSIS**

6.1 There are a number of financial risks within the budget. However, the Council has internal controls and processes in place to ensure that spending remains in line with budget.

6.2 In preparing the 2011/12 budget, a register of significant financial risks was prepared which has been updated as at 30<sup>th</sup> September 2011.

**7.0 EQUALITY AND DIVERSITY ISSUES**

7.1 None.

**8.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1072**

8.1 There are no background papers under the meaning of the Act.

**APPENDIX 1**

**Summary of Revenue Spending to 30<sup>th</sup> September 2011**

<b>Directorate / Department</b>	<b>Annual Budget</b>	<b>Budget To Date</b>	<b>Actual Spend</b>	<b>Variance To Date</b>
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	£'000	£'000	£'000	£'000
Children and Families Services	11,103	4,223	3,892	331
Children's Organisation and Provision	13,730	3,181	2,885	296
Learning and Achievement	3,594	3,096	3,031	65
Economy, Enterprise & Property	3,413	2,778	2,841	(63)
<b>Children and Enterprise</b>	<b>31,840</b>	<b>13,278</b>	<b>12,649</b>	<b>629</b>
Human Resources	38	29	-53	82
Policy, Planning & Transportation	18,359	4,837	4,585	252
Legal & Democratic Services	1,008	521	602	(81)
Finance	4,881	7,076	7,008	68
ICT & Support Services	159	-412	-429	17
<b>Policy and Resources</b>	<b>24,445</b>	<b>12,051</b>	<b>11,713</b>	<b>338</b>
Community & Environment	25,188	10,027	10,068	(41)
Prevention & Assessment	22,000	6,883	7,667	(784)
Commissioning & Complex Care	18,105	7,202	7,098	104
<b>Communities</b>	<b>65,293</b>	<b>24,112</b>	<b>24,833</b>	<b>(721)</b>
<b>Corporate &amp; Democracy</b>	<b>-11,091</b>	<b>476</b>	<b>832</b>	<b>(356)</b>
	<b>110,487</b>	<b>49,917</b>	<b>50,027</b>	<b>(110)</b>

## APPENDIX 1 (continued)

## CHILDREN &amp; ENTERPRISE DIRECTORATE

CHILDREN & FAMILIES SERVICES DEPARTMENT  
Revenue Budget as at 30<sup>th</sup> September 2011

	Annual Budget £'000	Budget to Date £'000	Expenditure to Date £'000	Variance to Date (Overspend) £'000
<b><u>Expenditure</u></b>				
Employees	8,105	4,056	3,898	158
Premises	384	153	151	2
Supplies & Services	1,598	348	344	4
Transport	46	23	5	18
Agency Related Expenditure	383	120	118	2
Residential Placements	2,035	1,317	1,200	117
Out of Borough Adoption	80	10	7	3
Out of Borough Fostering	500	207	205	2
In House Foster Carer Placements	1,534	726	685	41
In House Adoption	357	179	192	(13)
Care Leavers	396	238	240	(2)
Commissioned Services	500	250	259	(9)
Family Support	129	22	14	8
<b>Total Expenditure</b>	<b>16,047</b>	<b>7,399</b>	<b>7,068</b>	<b>331</b>
<b><u>Income</u></b>				
Early Intervention Grant	-8,226	-3,818	-3,818	0
Government Grants	-393	-249	-249	0
Transfer from Reserves	-300	-300	-300	0
Fees & Charges	-578	-348	-348	0
Adoption Placements	-40	-12	-12	0
<b>Total Income</b>	<b>-9,537</b>	<b>-4,727</b>	<b>-4,727</b>	<b>0</b>
<b>Net Operational Expenditure</b>	<b>6,510</b>	<b>2,672</b>	<b>2,341</b>	<b>331</b>
<b><u>Recharges</u></b>				
Premises	349	136	136	0
Transport	123	64	64	0
Central Support Services	4,077	1,351	1,351	0
Asset Rentals	44	0	0	0
<b>Total Recharges</b>	<b>4,593</b>	<b>1,551</b>	<b>1,551</b>	<b>0</b>
<b>Net Department Total</b>	<b>11,103</b>	<b>4,223</b>	<b>3,892</b>	<b>331</b>

**CHILDREN'S ORGANISATION & PROVISION DEPARTMENT**  
**Revenue Budget as at 30<sup>th</sup> September 2011**

	Annual Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000

<b>Expenditure</b>				
Employees	2,860	1,559	1,528	31
Premises	55	24	21	3
Supplies & Services	2,460	907	882	25
Transport	5	2	3	(1)
Commissioned Services - Youth Service	1,364	693	693	0
Commissioned Services – BSF	447	387	387	0
Commissioned Services– Other	1,740	555	409	146
Schools Transport	1,008	329	277	52
Agency Related	334	103	103	0
Connexions	1,323	693	693	0
<b>Total Expenditure</b>	<b>11,596</b>	<b>5,252</b>	<b>4,996</b>	<b>256</b>
<b>Income</b>				
Reimbursements and Other Income	-262	-331	-371	40
Dedicated Schools Grant	-133	-199	-199	0
Schools SLA	-636	-7	-7	0
Transfer from BSF	-696	0	0	0
Transfer from Reserves	-446	-351	-351	0
<b>Total Income</b>	<b>-2,173</b>	<b>-888</b>	<b>-928</b>	<b>40</b>
<b>Net Operational Expenditure</b>	<b>9,423</b>	<b>4,364</b>	<b>4,068</b>	<b>296</b>
<b>Recharges</b>				
Premises Support	459	177	177	0
Transport Support	268	73	73	0
Central Support	1,341	389	389	0
Asset Charges	3,148	0	0	0
<b>Net Total Recharges</b>	<b>5,216</b>	<b>639</b>	<b>639</b>	<b>0</b>
<b>Net Departmental Total</b>	<b>14,639</b>	<b>5,003</b>	<b>4707</b>	<b>296</b>

**CHILDREN'S ORGANISATION & PROVISION DEPARTMENT (Schools Related)**  
**Revenue Budget as at 30<sup>th</sup> September 2011**

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend) £'000
	£'000	£'000	£'000	£'000

<b>Expenditure</b>				
Employees	577	450	450	0
Premises	431	22	22	0
School Redundancy	251	14	14	0
Schools Contingency	1,334	0	0	0
Schools Non Delegated Support	99	0	0	0
Special Education Needs Contingency	693	0	0	0
<b>Total Expenditure</b>	<b>3,385</b>	<b>486</b>	<b>486</b>	<b>0</b>
<b>Income</b>				
Dedicated Schools Grant	-2,587	-1,293	-1,293	0
Pupil Premium	-1,707	-1,015	-1,015	0
<b>Total Income</b>	<b>-4,294</b>	<b>-2,308</b>	<b>-2,308</b>	<b>0</b>
Net Operational Expenditure	<b>-909</b>	<b>-1,822</b>	<b>-1,822</b>	<b>0</b>
<b>Net Departmental Total</b>	<b>-909</b>	<b>-1,822</b>	<b>-1,822</b>	<b>0</b>

**LEARNING & ACHIEVEMENT DEPARTMENT**  
**Revenue Budget as at 30<sup>th</sup> September 2011**

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000

<b>Expenditure</b>				
Employees	4,312	1,730	1,672	58
Premises	34	6	4	2
Supplies & Services	1,512	501	493	8
Transport	13	0	0	0
Agency Related Expenditure	2,356	1,655	1,655	0
Independent School Fees	1,523	748	748	0
Inter Authority Special Needs	779	-591	-591	0
Speech Therapy	120	60	63	(3)
<b>Total Expenditure</b>	<b>10,649</b>	<b>4,109</b>	<b>4,044</b>	<b>65</b>
<b>Income</b>				
Transfer from reserves	-305	-178	-178	0
Government Grant	-191	-191	-191	0
Dedicated Schools Grant	-6,658	-930	-930	0
Reimbursements	-771	-45	-45	0
Schools SLA's	-146	-17	-17	0
<b>Total Income</b>	<b>-8,071</b>	<b>-1,361</b>	<b>-1,361</b>	<b>0</b>
<b>Net Operational Expenditure</b>	<b>2,578</b>	<b>2,705</b>	<b>2,640</b>	<b>65</b>
<b>Recharges</b>				
Premises Support	265	88	88	0
Central Support Services	25	18	18	0
Transport Recharge Income	726	242	242	0
<b>Net Total Recharges</b>	<b>1,016</b>	<b>348</b>	<b>348</b>	<b>0</b>
<b>Net Departmental Total</b>	<b>3,594</b>	<b>3,096</b>	<b>3,031</b>	<b>65</b>

**ECONOMY, ENTERPRISE & PROPERTY DEPARTMENT**  
**Revenue Budget as at 30<sup>th</sup> September 2011**

	Annual Budget £'000	Budget to Date £'000	Expenditure to Date £'000	Variance to Date (Overspend) £'000

<b><u>Expenditure</u></b>				
Employees	4,563	2,546	2,583	(37)
Repairs & Maintenance	2,555	986	982	4
Energy & Water Costs	936	311	308	3
NNDR	918	919	913	6
Rents	1,061	726	732	(6)
Marketing Programme	11	6	6	0
Promotions	35	18	14	4
Development Projects	85	0	0	0
Supplies & Services	1,921	1,357	1,360	(3)
Agency Related Payments	193	50	57	(7)
Property Rationalisation Saving	-327	0	0	0
<b>Total Expenditure</b>	<b>11,951</b>	<b>6,919</b>	<b>6,956</b>	<b>(36)</b>
<b><u>Income</u></b>				
Rent - Markets	-806	-380	-361	(19)
Rent - Industrial	-952	-425	-411	(14)
Rent - Commercial	-560	-284	-289	5
Sales	-3	-1	-5	4
Fees & Charges	-336	-74	-70	(4)
Reimbursements	-440	-161	-162	1
Government Grant Income	-945	-233	-228	(5)
Recharges to Capital	-1,008	-33	-33	0
Schools SLA Income	-735	-692	-697	5
Transfer from Reserves	-815	222	222	0
<b>Total Income</b>	<b>-6,600</b>	<b>-2,505</b>	<b>-2,478</b>	<b>(27)</b>
<b><u>Recharges</u></b>				
Premises Support	1,522	612	612	0
Office Accommodation	153	51	51	0
Transport	57	28	28	0
Central Support Services	2,203	735	735	0
Asset Charges	2,307	3	3	0
Accommodation Recharge	-3,705	-1,215	-1,215	0
Support Service Recharges	-1,876	-987	-987	0
Repairs & Maintenance	-2,599	-866	-866	0
<b>Total Recharges</b>	<b>-1,938</b>	<b>-1,639</b>	<b>-1,639</b>	<b>0</b>
<b>Net Departmental Total</b>	<b>3,413</b>	<b>2,778</b>	<b>2,841</b>	<b>(63)</b>

## APPENDIX 1 (continued)

## POLICY &amp; RESOURCES DIRECTORATE

## HUMAN RESOURCES DEPARTMENT

Revenue Budget as at 30<sup>th</sup> September 2011

	Annual Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000
<b>Expenditure</b>				
Employees	1,961	995	1,025	(30)
Employee Training	520	126	70	56
Supplies & Services	68	34	19	15
<b>Total Expenditure</b>	<b>2,549</b>	<b>1,155</b>	<b>1,114</b>	<b>41</b>
<b>Income</b>				
Fees & Charges	-23	-16	-57	41
School SLA's	-269	0	0	0
<b>Total Income</b>	<b>-292</b>	<b>-16</b>	<b>-57</b>	<b>41</b>
<b>Net Operational Expenditure</b>	<b>2,257</b>	<b>1,139</b>	<b>1,057</b>	<b>82</b>
<b>Recharges</b>				
Premises Support	451	225	225	0
Transport Recharges	20	10	10	0
Central Support Recharges	539	269	269	0
Support Recharges Income	-3,229	-1,614	-1,614	0
<b>Net Total Recharges</b>	<b>-2,219</b>	<b>-1,110</b>	<b>-1,110</b>	<b>0</b>
<b>Net Departmental Total</b>	<b>38</b>	<b>29</b>	<b>-53</b>	<b>82</b>

**POLICY, PLANNING & TRANSPORTATION DEPARTMENT**  
**Revenue Budget as at 30th September 2011**

	Annual Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000

<b>Expenditure</b>				
Employees	6,244	3,166	3,115	51
Other Premises	278	156	139	17
Hired & Contracted Services	557	160	138	22
Supplies & Services	372	164	146	18
Street Lighting	1,733	691	698	(7)
Highways Maintenance	2,364	910	904	6
Bridges	89	20	13	7
Fleet Transport	1,322	656	671	(15)
Lease Car Contracts	786	641	641	0
Bus Support – Halton Hopper Tickets	163	78	82	(4)
Bus Support	703	234	234	0
Out of Borough Transport	51	21	15	6
Finance Charges	358	311	311	0
Grants to Voluntary Orgs	83	41	41	0
NRA Levy	60	30	30	0
<b>Total Expenditure</b>	<b>15,163</b>	<b>7,279</b>	<b>7,178</b>	<b>101</b>
<b>Income</b>				
Sales	-247	-153	-160	7
Planning Fees	-416	-166	-195	29
Building Control Fees	-182	-91	-120	29
Other Fees & Charges	-486	-229	-303	74
Rents	-14	-7	-7	0
Grants & Reimbursements	-504	-200	-210	10
School SLAs	-27	0	0	0
Recharge to Capital	-359	-29	-29	0
Contribution from Reserves	-73	-34	-40	6
Total Income	-2,308	-909	-1,064	155
<b>Net Controllable Expenditure</b>	<b>12,855</b>	<b>6,370</b>	<b>6,114</b>	<b>256</b>
<b>Recharges</b>				
Premises Support	810	207	207	0
Transport Recharges	461	230	214	16
Asset Charges	8,748	0	0	0
Central Support Recharges	2,606	854	854	0
Departmental Support Rchgs	352	1	1	0
Support Recharges Income – Transport	-3,896	-1,959	-1,939	(20)
Support Recharges Income – Non Transport	-3,577	-866	-866	0
<b>Net Total Recharges</b>	<b>5,504</b>	<b>-1,533</b>	<b>-1,529</b>	<b>(4)</b>
<b>Net Departmental Total</b>	<b>18,359</b>	<b>4,837</b>	<b>4,585</b>	<b>252</b>

**LEGAL & DEMOCRATIC SERVICES DEPARTMENT**  
**Revenue Budget as at 30<sup>th</sup> September 2011**

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000



<b>Expenditure</b>				
Employees	2,151	1,093	1,084	9
Supplies & Services	440	247	228	19
Civic Catering & Functions	59	20	14	6
Legal Expenses	246	142	135	7
<b>Total Expenditure</b>	<b>2,896</b>	<b>1,502</b>	<b>1,461</b>	<b>41</b>
<b>Income</b>				
Land Charges	-96	-51	-51	0
School SLA's	-24	0	0	0
License Income	-315	-139	-111	(28)
Print Unit Fee Income	-303	-151	-80	(71)
Government Grant	-34	-34	-34	0
Other Income	-73	-36	-10	(26)
Transfers from Reserves	-38	-38	-38	0
<b>Total Income</b>	<b>-883</b>	<b>-449</b>	<b>-324</b>	<b>(125)</b>
<b>Net Operational Expenditure</b>	<b>2,013</b>	<b>1,053</b>	<b>1,137</b>	<b>(84)</b>
<b>Recharges</b>				
Premises Support	485	213	211	2
Transport Recharges	39	20	19	1
Asset Charges	2	0	0	0
Central Support Recharges	708	354	354	0
Support Recharges Income	-2,239	-1,119	-1,119	0
<b>Net Total Recharges</b>	<b>-1,005</b>	<b>-532</b>	<b>-535</b>	<b>3</b>
<b>Net Departmental Total</b>	<b>1,008</b>	<b>521</b>	<b>602</b>	<b>(81)</b>

**FINANCE DEPARTMENT**  
**Revenue Budget as at 30<sup>th</sup> September 2011**

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000
<b>Expenditure</b>				
Employees	7,602	3,691	3,705	(14)

Supplies & Services	384	243	230	13
Other Premises	122	90	44	46
Agency Related	1	0	1	(1)
Insurances	2,001	1,406	1,398	8
Charitable Relief	103	0	0	0
Concessionary Travel	2,236	932	931	1
Council Tax Benefits	11,194	11,121	11,121	0
Rent Allowances	47,590	24,330	24,330	0
Non HRA Rebates	101	34	34	0
<b>Total Expenditure</b>	<b>71,334</b>	<b>41,847</b>	<b>41,794</b>	<b>53</b>
<b><u>Income</u></b>				
Fees & Charges	-41	-20	-39	19
SLA to Schools	-1,126	-644	-644	0
NNDR Administration Grant	-169	0	0	0
Hsg Ben Administration Grant	-1,346	-336	-337	1
Rent Allowances	-46,992	-25,047	-25,047	0
Council Tax Benefits Grant	-11,060	-5,597	-5,597	0
Other Grants & Reimbursements	-799	-586	-599	13
Liability Orders	-345	-172	-179	7
Non HRA Rent Rebates	-101	-44	-44	0
<b>Total Income</b>	<b>-61,979</b>	<b>-32,446</b>	<b>-32,486</b>	<b>40</b>
<b>Net Controllable Expenditure</b>	<b>9,355</b>	<b>9,401</b>	<b>9,308</b>	<b>93</b>
<b><u>Recharges</u></b>				
Premises	367	165	190	(25)
Transport	88	44	43	1
Asset Charges	469	165	165	0
Central Support Service	1,062	530	531	(1)
Support Service Income	-6,460	-3,229	-3,229	0
<b>Net Total Recharges</b>	<b>-4,474</b>	<b>-2,325</b>	<b>-2,300</b>	<b>(25)</b>
<b>Net Department Total</b>	<b>4,881</b>	<b>7,076</b>	<b>7,008</b>	<b>68</b>

**ICT AND SUPPORT SERVICES DEPARTMENT**  
**Revenue Budget as at 30<sup>th</sup> September 2011**

	Annual Budget	Budget to Date	Actual to Date	Variance to Date (Overspend)
	£'000	£'000	£'000	£'000
<b><u>Expenditure</u></b>				
Employees	6,142	3,066	2,940	126
Supplies & Services	1,066	479	399	80
Computer Repairs & Software	450	285	360	(75)
Communications Costs	135	68	186	(118)
Other Premises	0	0	0	0
Other Transport	3	1	0	1
<b>Total Expenditure</b>	<b>7,796</b>	<b>3,899</b>	<b>3,885</b>	<b>14</b>
<b><u>Income</u></b>				
Fees & Charges	-3	-1	-1	0
Reimbursements & Other Income	-60	0	-1	1
Internal Billing	-97	-10	-17	7
SLA to Schools	-110	0	0	0
<b>Total Income</b>	<b>-270</b>	<b>-11</b>	<b>-19</b>	<b>8</b>
<b>Net Controllable Expenditure</b>	<b>7,526</b>	<b>3,888</b>	<b>3,866</b>	<b>22</b>
<b><u>Recharges</u></b>				
Premises	197	95	95	0
Transport	34	17	22	(5)
Asset Charges	1,231	0	0	0
Central Support Services	1,106	553	553	0
Support Service Income	-9,935	-4,965	-4,965	0
<b>Net Total Recharges</b>	<b>-7,367</b>	<b>-4,300</b>	<b>-4,295</b>	<b>(5)</b>
<b>Net Department Total</b>	<b>159</b>	<b>-412</b>	<b>-429</b>	<b>17</b>

## COMMUNITIES DIRECTORATE

## COMMUNITY &amp; ENVIRONMENT DEPARTMENT

## Revenue Budget as at 30 September 2011

	Annual Budget £'000	Budget To Date £'000	Actual To Date £'000	Variance To Date (overspend) £'000
<b><u>Expenditure</u></b>				
Employees	11,523	5,859	6,146	(287)
Other Premises	1,183	599	540	59
Supplies & Services	1,247	623	517	106
Book Fund	232	116	59	57
Promotional	153	76	101	(25)
Other Hired Services	936	425	411	14
Food Provisions	557	278	244	34
School Meals Food	1,689	516	478	38
Bar Provisions	329	162	203	(41)
Transport	30	15	23	(8)
Other Agency Costs	950	219	179	40
Waste Disposal Contracts	5,232	1,495	1,318	177
Leisure Management Contract	1,395	465	489	(24)
Capital Financing	84	0	0	0
<b>Total Expenditure</b>	<b>25,540</b>	<b>10,848</b>	<b>10,708</b>	<b>140</b>
<b><u>Income</u></b>				
Sales Income	-1,876	-987	-1,032	45
School Meals Sales	-2,128	-636	-658	22
Fees & Charges Income	-2,588	-1,389	-1,284	(105)
Rents Income	-83	-41	-20	(21)
Government Grant Income	-26	-53	-56	3
Reimbursements & Other Grant Income	-893	-240	-160	(80)
Schools SLA Income	-240	-32	-32	0
Internal Fees Income	-319	-160	-102	(58)
School Meals Other Income	-1,850	-156	-167	11
Transfer from Reserves	-35	0	0	0
Capital Salaries	-101	-25	-27	2
<b>Total Income</b>	<b>-10,139</b>	<b>-3,719</b>	<b>-3,538</b>	<b>(181)</b>
<b>Net Controllable Expenditure</b>	<b>15,401</b>	<b>7,129</b>	<b>7,170</b>	<b>(41)</b>
<b><u>Recharges</u></b>				
Premises Support	1,574	609	609	0
Transport Recharges	2,155	992	992	0
Departmental Support Services	87	29	29	0
Central Support Services	3,901	1,331	1,331	0
Asset Charges	2,399	0	0	0
HBC Support Costs Income	-329	-63	-63	0
<b>Net Total Recharges</b>	<b>9,787</b>	<b>2,898</b>	<b>2,898</b>	<b>0</b>
<b>Net Departmental Total</b>	<b>25,188</b>	<b>10,027</b>	<b>10,068</b>	<b>(41)</b>

## PREVENTION &amp; ASSESSMENT DEPARTMENT

## Revenue Budget as at 30th September 2011

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000
<b><u>Expenditure</u></b>				
Employees	7,682	3,582	3,511	71
Other Premises	67	24	18	6
Supplies & Services	696	486	512	(26)
Consumer Protection	443	222	218	4
Transport	144	71	62	9
Food Provision	19	10	2	8
Aids & Adaptations	113	37	46	(9)
Contribution to JES	231	0	0	0
Community Care:				
Residential & Nursing Care	9,448	3,970	4,465	(495)
Domiciliary & Supported Living	6,848	2,813	3,251	(438)
Direct Payments	2,463	1,264	1,229	35
Day Care	231	142	162	(20)
Other Agency	178	107	98	9
Contribution to Intermediate Care Pool	2,516	1,285	1,244	41
<b>Total Expenditure</b>	<b>31,079</b>	<b>14,013</b>	<b>14,818</b>	<b>(805)</b>
<b><u>Income</u></b>				
Other Fees and Charges	-119	-46	-38	(8)
Sales Income	-76	-76	-75	(1)
Reimbursements and Other Grant Income	-448	-68	-92	24
Residential & Nursing Income	-3,521	-1,600	-1,648	48
Community Care Income	-709	-404	-432	28
Direct Payments Income	-82	-61	-69	8
Transfer from Reserves	-343	0	0	0
LD & Health Reform Allocation	-4,272	-4,653	-4,653	0
PCT Contribution to Care	-621	-182	-104	(78)
PCT Contribution to Service	-1,691	-1,023	-1,023	0
<b>Total Income</b>	<b>-11,882</b>	<b>-8,113</b>	<b>-8,134</b>	<b>21</b>
<b>Net Controllable Expenditure</b>	<b>19,197</b>	<b>5,900</b>	<b>6,684</b>	<b>(784)</b>
<b><u>Recharges</u></b>				
Premises Support	336	106	106	0
Asset Charges	160	0	0	0
Central Support Services	2,727	877	877	0
Internal Recharge Income	-420	0	0	0
<b>Total Recharges</b>	<b>2,803</b>	<b>983</b>	<b>983</b>	<b>0</b>
<b>Net Departmental Total</b>	<b>22,000</b>	<b>6,883</b>	<b>7,667</b>	<b>(784)</b>

**COMMISSIONING & COMPLEX CARE DEPARTMENT**  
**Revenue Budget as at 30<sup>TH</sup> September 2011**

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000
<b><u>Expenditure</u></b>				
Employees	6,681	3,602	3,608	(6)
Other Premises	320	199	207	(8)
Supplies & Services	4,547	702	695	7
Contracts & SLA's	548	43	41	2
Transport	295	133	111	22
Emergency Duty Team	103	26	18	8
Community Care:				
Residential & Nursing Care	806	362	304	58
Community – Home Care	359	145	114	31
Direct Payments	144	87	96	(9)
Block Contracts	174	93	87	6
In-House Day Care	23	8	5	3
Food Provision	35	18	8	10
Other Agency Costs	564	255	265	(10)
Payments To Providers	4,216	2,096	2,089	7
Grants To Voluntary Organisations	270	133	135	(2)
<b>Total Expenditure</b>	<b>19,085</b>	<b>7,902</b>	<b>7,783</b>	<b>119</b>
<b><u>Income</u></b>				
Residential & Nursing Fees	-68	-31	-32	1
Direct Payment Charges	-3	-2	-3	1
Community Care Income	-4	-1	-5	4
Sales & Rents Income	-182	-132	-127	(5)
Fees & Charges	-387	-150	-146	(4)
PCT Reimbursements : Care	-202	-51	-51	0
PCT Reimbursements :Service	-1918	-993	-1,000	7
Transfer from Reserve	-1,151	0	0	0
Reimbursements	-288	-168	-145	(23)
Government Grant Income	-292	-165	-169	4
<b>Total Income</b>	<b>-4,495</b>	<b>-1,693</b>	<b>-1,678</b>	<b>(15)</b>
<b>Net Controllable Expenditure</b>	<b>14,590</b>	<b>6,209</b>	<b>6,105</b>	<b>104</b>
<b><u>Recharges</u></b>				
Premises Support	506	179	179	0
Asset Charges	406	0	0	0
Central Support Services	2,242	682	682	0
Transport	449	132	132	0
Internal Recharge Income	-88	0	0	0
<b>Net Total Recharges</b>	<b>3,515</b>	<b>993</b>	<b>993</b>	<b>0</b>
<b>Net Departmental Total</b>	<b>18,105</b>	<b>7,202</b>	<b>7,098</b>	<b>104</b>

## CORPORATE AND DEMOCRACY

Revenue Budget as at 30<sup>th</sup> September 2011

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000
<b><u>Expenditure</u></b>				
Employees	309	161	167	(6)
Interest Payments	4,201	930	436	494
Contribution to Reserves	300	0	0	0
Members Allowances	752	376	370	6
Supplies & Services	368	103	101	2
Contingency	743	0	0	0
Priorities Fund	109	0	0	0
Precepts & Levies	165	0	0	0
Capital Financing	2,073	0	0	0
Bank Charges	38	12	11	1
Audit Fees	297	49	51	(2)
Transfer to Reserves	0	0	1,000	(1,000)
<b>Total Expenditure</b>	<b>9,355</b>	<b>1,631</b>	<b>2,136</b>	<b>(505)</b>
<b><u>Income</u></b>				
External Interest	-219	-139	-218	79
Transfers from Reserves	-1,000	0	0	0
Grants	-2,708	-2,077	-2,077	0
Fees & Charges	0	0	-1	1
Reimbursements & Other Grants	0	0	-71	71
Dividends Receivable	-100	0	0	0
<b>Total Income</b>	<b>-4,027</b>	<b>-2,216</b>	<b>-2,367</b>	<b>151</b>
<b>Net Controllable Expenditure</b>	<b>5,328</b>	<b>-585</b>	<b>-231</b>	<b>(354)</b>
<b><u>Recharges</u></b>				
Premises Support	75	38	38	0
Transport Recharges	8	4	6	(2)
Central Support Recharges	2,400	1,199	1,199	0
Support Service Income	-18,902	-180	-180	0
<b>Net Total Recharges</b>	<b>-16,419</b>	<b>1,061</b>	<b>1,063</b>	<b>(2)</b>
<b>Net Total Expenditure</b>	<b>-11,091</b>	<b>476</b>	<b>832</b>	<b>(356)</b>





Capital Expenditure to 30<sup>th</sup> September 2011

Directorate/Department	Actual Expenditure to Date £'000	2011/12 Cumulative Capital Allocation			Capital Allocation 2012/13 £'000	Capital Allocation 2013/14 £'000
		Quarter 2 £'000	Quarter 3 £'000	Quarter 4 £000		
<b><u>Children and Enterprise Directorate</u></b>						
<b>Schools Related</b>						
Asset Management Data	1	2	5	15	0	0
Fire Compartmentation	14	15	40	55	0	0
Capital Repairs	788	788	1,200	1,564	0	0
Asbestos Management	3	4	15	30	0	0
Schools Access Initiative	76	76	100	150	0	0
Aiming Higher for Disabled Children	0	0	14	19	0	0
Education Programme (General)	42	42	100	258	0	0
All Saints Upon Primary School	9	16	59	59	0	0
Our Lady Mother of the Saviour Primary	80	80	80	80	0	0
Palacefields Primary School	0	8	18	21	0	0
Moore Primary School	0	4	4	4	0	0
Ashley Special School	24	24	24	30	0	0
Short Breaks for Disabled Children	0	0	0	242	0	0
Harnessing Technologies	0	0	29	39	0	0
Basic Need Projects	0	0	0	1,690	0	0
Childrens Centres	2	26	57	124	0	0
Wade Deacon High School	5,456	6,375	9,563	12,750	15,550	0
The Grange School	0	0	0	0	1,900	0

Directorate/Department	Actual Expenditure to Date £'000	2011/12 Cumulative Capital Allocation			Capital Allocation 2012/13 £'000	Capital Allocation 2013/14 £'000
		Quarter 2 £'000	Quarter 3 £'000	Quarter 4 £000		
<b>Employment, Econ Regeneration &amp; Business Development</b>						
Castlefields Regeneration	146	146	1354	4,328	584	0
3MG	81	81	90	105	0	0
Widnes Waterfront	149	149	177	177	500	0
The Hive	1,887	1,533	8,018	8,018	0	0
Bayer	0	0	50	174	600	0
Queens Hall	0	50	75	100	0	0
Property Purchases	5	10	40	40	0	0
Municipal Building	249	225	255	255	38	0
Runcorn Market Building	40	45	319	750	0	0
Disability Discrimination Act	33	45	195	300	300	300
<b>Total Children and Enterprise</b>	<b>9,085</b>	<b>9,744</b>	<b>21,881</b>	<b>31,377</b>	<b>19,472</b>	<b>300</b>

Directorate/Department	Actual Expenditure to Date £'000	2011/12 Cumulative Capital Allocation			Capital Allocation 2012/13 £'000	Capital Allocation 2013/14 £'000
		Quarter 2 £'000	Quarter 3 £'000	Quarter 4 £000		
<b><u>Communities Directorate</u></b>						
<b>Community &amp; Environment</b>						
Stadium Minor Works	34	7	7	30	30	30
Children's Playground Equipment	1	2	22	75	65	65
Landfill Tax Credit Schemes	0	170	255	340	340	340
Arley Drive	105	90	98	114	0	0
The Glen	33	32	32	32	0	0
Crow Wood Park	16	9	9	9	0	0
Open Spaces	0	15	105	150	150	0
Runcorn Cemetery Extension	16	12	75	256	55	0
Installation of Multi Use Games Areas	76	50	75	107	0	0
Improvements to Allotments	6	6	6	6	0	0
Runcorn Town Hall Park	4	11	21	127	0	0
Wheeled Bins	0	0	10	20	20	20
<b>Commissioning &amp; Complex Care</b>						
Grants for Renovation/Home Repairs	61	60	60	214	0	0
Grants for Disabled Facilities	320	320	500	660	0	0
Energy Promotion	0	0	0	6	0	0
Joint Funding RSL Adaptations	204	205	350	560	0	0
Modular Buildings	0	0	15	27	0	0
Stair Lifts	126	125	175	200	0	0
Extra Care Housing	0	0	0	463	0	0
Choice Based Lettings	0	13	13	40	0	0
Out of Borough Placements	0	0	0	464	0	0
User Led Adaptations	0	0	10	55	0	0
Adult Programme	0	0	0	0	335	0
<b>Prevention &amp; Assessment</b>						
Re-design Oakmeadow	10	10	14	50	0	0
<b>Total Communities Directorate</b>	<b>1,012</b>	<b>1,137</b>	<b>1,852</b>	<b>4,005</b>	<b>995</b>	<b>455</b>

Directorate/Department	Actual Expenditure to Date £'000	2011/12 Cumulative Capital Allocation			Capital Allocation 2012/13 £'000	Capital Allocation 2013/14 £'000
		Quarter 2 £'000	Quarter 3 £'000	Quarter 4 £000		
<b>Policy &amp; Resources Directorate</b>						
<b>ICT &amp; Support Services</b>						
ICT Rolling Programme	227	562	843	1,124	1,100	1,100
<b>Policy, Planning &amp; Transportation</b>						
<b>Local Transport Plan</b>						
Bridge Maintenance	665	655	1,037	1,415	600	600
Silver Jubilee Bridge Major Maint.	309	319	2,313	3,500	3,495	3,711
Highway Maintenance	614	595	1,070	1,483	1,478	1,360
Integrated Transport	45	83	263	535	560	560
Network Mgmt & Street Lighting	16	42	108	145	165	165
Flood Defence	0	30	60	106	0	0
Street Lighting Structural Maintenance	59	90	150	200	200	200
Pot Hole Repairs	37	150	220	348	0	0
Risk Management	0	40	100	120	120	120
Fleet Replacements	270	268	352	370	0	0
<b>Mersey Gateway</b>						
Early Land Acquisition	2,965	5,842	16,450	28,070	21,388	7,318
Development Costs	0	2,076	2,796	5,000	5,000	0
<b>Section 106 Schemes</b>						
B&Q Site – Public Transport	0	0	20	39	13	0
Asda - Runcorn	0	0	20	60	105	0
<b>Partnership Scheme</b>						
Growth Point	131	642	642	642	0	0
<b>Total Policy &amp; Resources</b>	<b>5,338</b>	<b>11,394</b>	<b>26,444</b>	<b>43,157</b>	<b>34,224</b>	<b>15,134</b>
<b>TOTAL CAPITAL PROGRAMME</b>	<b>15,435</b>	<b>22,275</b>	<b>50,177</b>	<b>78,539</b>	<b>54,691</b>	<b>15,889</b>
Slippage (20%)				-15,708	-10,938	-3,178
					15,708	10,938
<b>TOTAL</b>	<b>15,435</b>	<b>22,275</b>	<b>50,177</b>	<b>62,831</b>	<b>59,461</b>	<b>23,649</b>

**REPORT TO:** Executive Board

**DATE:** 3 November 2011

**REPORTING OFFICER:** Strategic Director – Children and Enterprise

**SUBJECT:** Basic Need Capital Allocation 2011/12

**WARDS:** Boroughwide

## **1.0 PURPOSE OF THE REPORT**

1.1 This report is an update to the report presented to the Board on the 14<sup>th</sup> July 2011 on the basic needs capital allocation 2011/2012. It outlines the details of the capital projects to be funded from the Basic Need Capital allocation 2011/12 and seeks approval of Executive Board to proceed with the projects as outlined below.

## **2.0 RECOMMENDATION:**

- 1) To agree the proposals to be funded from Basic Need Capital allocation;**
- 2) To recommend submission to Full Council for approval of the projects.**

## **3.0 SUPPORTING INFORMATION**

- 3.1 In December 2010 the Department for Education announced the schools capital grant allocations for 2011/12 which included an allocation of £1,689,618 for Basic Need.
- 3.2 At the Executive Board meeting on 14<sup>th</sup> July 2011 approval was given for the development of capital projects to address basic need at Windmill Hill Primary School, Weston Primary School, Lunts Heath Primary School and St Bede's Catholic Infant and Junior Schools.
- 3.3 The Department for Education has allocated each local authority funding to address basic need. This funding has been allocated in recognition of the significant pressures local authorities are facing to provide additional school places, particularly in the primary sector. The additional pressure on primary places is largely as a result of the rising birth rates and the changed migration patterns.
- 3.4 Each LA has the responsibility for ensuring sufficient school places in its area and is required to consider all sectors of schools in prioritising this funding. All taxpayer-funded schools within each local authority are eligible

for consideration; this includes voluntary-aided schools, open academies and new Free Schools where there are basic need pressures.

3.5 Following Executive Board on 14<sup>th</sup> July 2011 meetings have been held with the schools and the position is summarised as follows:

3.5.1 Windmill Hill Primary School

The numbers on roll at Windmill Hill Primary School have been increasing in recent years and the school is now exceeding its current capacity in a number of year groups. The impact on the school will continue to worsen as the small current years 5 and 6 leave. In the short term there is an immediate need to address the current shortage of classrooms by providing an additional classroom for the current capacity of 147 pupils and then to increase capacity to 175 pupils by the provision of a further classroom to address future demand. Estimated cost £352,378.

3.5.2 Weston Primary School

This school accommodation has been rationalised over time to reduce the admission number from 30 to 15, as in previous years the school suffered from surplus capacity. Therefore it is possible to increase the school capacity from 105 to 140 by bringing back into use two classrooms without significant building works being required. Estimated cost £30,000.

3.5.3 Lunts Heath Primary School

Lunts Heath Primary School is undersized for the number of pupils currently on role. The current pupil numbers already place a significant strain on the schools accommodation and organisation and it is expected that this will worsen as the smaller current years 5 and 6 leave and with higher numbers admitted. A proposal to increase the capacity from 315 to 350 pupils would require two additional classrooms with the need also to increase the size of the hall which is considerably undersized for current pupil numbers. Estimated cost £772,650.

3.5.4 St Bede's Catholic Infant School and St Bede's Catholic Junior School

These are two catholic voluntary aided schools. In Widnes East this type of provision is extremely limited with all VA schools in Widnes East being at or near capacity and with the lower years currently exceeding capacity in all schools. This shortfall of catholic provision is an area of concern and has been subject to discussion with the Liverpool Archdiocese. A proposal to increase the planned admission number from 60 to 75 pupils will require two additional classrooms in the Infants School as a first priority and two additional classrooms in the Junior School at a later stage as a Phase 2 of works. It is expected the local authority will receive further Basic Need

capital funding for 2012/13 which will fund the Phase 2 works (estimated cost £450,000). Estimated cost of Phase 1 works £550,000.

#### **4.0 POLICY IMPLICATIONS**

The school building projects will allow the Council to continue to meet its requirement to enhance the learning environment in schools and provide sufficient accommodation for increased pupil numbers by the creation of 29 additional places at reception age.

#### **5.0 OTHER IMPLICATIONS**

- 5.1 The school building projects to be funded from the capital programme will contribute to Halton's Carbon Management Programme by producing more energy efficient buildings.

#### **6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

##### **6.1 Children and Young People in Halton**

The capital programme will address the demand for pupil places by creating 29 additional pupil places and by addressing suitability issues within school buildings and will improve the learning environment for children and young people.

##### **6.2 Employment, Learning and Skills in Halton**

N/A.

##### **6.3 A Healthy Halton**

N/A

##### **6.4 A Safer Halton**

N/A

##### **6.5 Halton's Urban Renewal**

The capital programme will ensure that there are sufficient pupil places across the authority.

#### **7.0 FINANCIAL IMPLICATIONS**

- 7.1 The Basic Need capital allocation of £1,689,618 will be used to fund the works detailed above. It will be necessary to use the Basic Need capital allocation for 2012/13 to fund the Phase 2 works at St Bedes Junior School. Although schools prioritised for capital development will be asked to make a contribution towards the project as their devolved capital

allocation has been reduced by the DFE the sum each school can contribute is likely to be very limited.

**8.0 RISK ANALYSIS**

There are no risks associated with the recommendations put forward by this paper.

**9.0 EQUALITY AND DIVERSITY ISSUES**

9.1 Consideration to access issues is given in all building projects. The capacity of schools to meet the needs of children with more complex needs and disabilities will be developed further through building works at schools.

**10.0 REASON FOR DECISION**

10.1 To deliver and implement the basic need capital programmes.

**11.0 ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

11.1 Alternative solutions to providing additional classroom accommodation within these schools were considered and discussed with schools.

**12.0 IMPLEMENTATION DATE**

12.1 Basic Need capital funding is available from 1 April,2011 and as it is delivered to LAs as unringfenced capital grant there is no time constraint on the spend.

**13.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

<b>Document</b>	<b>Place of Inspection</b>	<b>Contact Officer</b>
Schools Announcement – DCSF 13/12/2010	Capital Transforming Environments – Dee 2 – Grosvenor Runcorn	Childrens House Phil Dove



**REPORT TO:** Executive Board

**DATE:** 3 November 2011

**PRESENTED BY:** Strategic Director – Children and Enterprise

**SUBJECT:** Proposal for Use of Local Education Partnership (LEP) by Warrington Borough Council

**WARDS:** Borough-wide

## 1.0 PURPOSE OF REPORT

- 1.1 To gain approval from the Board to establish a formal agreement that will allow Warrington Borough Council to use the Halton Local Education Partnership (LEP). A report has already been taken to the Executive of Warrington Borough Council and approval has been given to the proposal. This report is attached as Appendix 1.

## 2.0 RECOMMENDATION:

**That the Board:**

- 2.1 **(a) Endorse the actions taken to date in respect of the agreement for Warrington Borough Council to use the Halton Local Education Partnership to procure future capital schemes;**
- (b) agree the proposal to enter into collaborative arrangements with Warrington Borough Council for the purposes of allowing them to use the Halton Local Educational Partnership LEP for the provision of future capital schemes;**
- (c) Agree the arrangement in (b) above be subject to the agreement of a deed of assignment of the Strategic Partnering Agreement which is an agreement between Halton Transformational Partnership and Halton Borough Council; and**
- (d) Ensure the deed of assignment be in such detailed drafting as may be agreed by the Operation Director - Legal and Democratic Services, but the form of such Memorandum as set out in this report be approved**

## 3.0 BACKGROUND

- 3.1 In April 2009 Halton and Warrington Borough agreed to a Memorandum of Understanding to jointly procure a Local Education Partnership. This was subject to a formal OJEU notice in August 2009 in joint names. Due to the Central Government changes to the Building Schools for the Future programme Warrington withdrew from investing in the LEP and being party to the Strategic Partnering Agreement in August 2010. However, they have now

satisfied themselves that the original OJEU notice can still be used to procure future capital schemes for Warrington.

- 3.2 The Halton Building Schools for the Future programme reached Financial Close in June 2011. This established a public private partnership to delivery the two sample schools and any other capital schemes
- 3.3 This public private partnership established in June 2011 is a jointly owned company that the Council have a 10% share in. As a result the Council would benefit from any other capital project procured through the LEP as future capital projects will deliver an income stream for the share holders.
- 3.4 Utilising the LEP to deliver Warrington Capital projects alongside Halton schemes improves the viability of the LEP. It also has the added benefit of establishing the LEP as a regional delivery agent. Establishing the LEP as a regional procurement vehicle will allow Halton to position itself to delivery future capital projects as this is the preferred DFE route.
- 3.5 The subject to the agreement of a deed of assignment of the Strategic Partnering Agreement would ensure that there is a formal structure and agreed procedures to follow by Warrington Borough Council for any future capital schemes. The structure and procedures would include:-
  - The new project approval process which ensures contractually that the LEP costs are agreed to in advance by Warrington Borough Council; and
  - The LEP confirm they agree to be bound by the current Key Performance Indicators and these directly affect the Halton local economy through employment and capital investment with local business.

## **5.0 FINANCIAL IMPLICATIONS**

- 5.1 Any additional projects procured through the LEP will increase its viability and also bring additional income to the LEP and the authority as a shareholder. Any additional costs will need to be covered by Warrington Borough Council.

## **6.0 OTHER IMPLICATIONS**

- 6.1 It is believed that overall a collaboration does not present the Council with new significant or unmanageable risks. A collaboration does have the support of LEP and is likely to be well received within the supply chain which will enhance the attractiveness of the LEP offer and thus bring added value to the company.
- 6.2 Halton and Warrington have developed Strategies for delivering capital projects to continue to improve outcomes for children and young people.

## **7.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

### **7.1 Children and Young People**

N/A

### **7.2 Employment Learning and Skills in Halton**

There are a range of Key Performance Indicators such as work experience, local employment and apprenticeships which would be delivered locally through any additional capital projects.

### **7.3 A Healthy Halton**

N/A

### **7.4 A Safer Halton**

N/A

### **7.5 Halton's Urban**

N/A

## **8.0 RISK ANALYSIS**

- 8.1 Strategic risk is referred to above (paragraph 6). Other risks have been identified and are being managed through the deed of assignment to the Strategic Partnering Agreement.

## **9.0 EQUALITY AND DIVERSITY ISSUES**

- 9.1 The proposed capital project will increase accessibility.

## **10.0 REASON(S) FOR DECISION**

- 10.1 The wish to take advantage of the gains to be achieved by the collaboration and take advantage of the substantial opportunity which presents itself.

**11.0 ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

11.1 Consideration has been given to not supporting collaboration with Warrington, however, Warrington have already invested in the development of the LEP and any future capital projects approved will financially benefit Halton.

**12.0 IMPLEMENTATION DATE**

12.1 Agreement is needed to proceed by 11<sup>th</sup> November 2011.

**13.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

**Programme papers and reports and correspondence and communications with third parties some or all of which may be exempt as being commercial and in confidence.**

**Warrington Executive Board Report – July 2011 attached.**

# WARRINGTON BOROUGH COUNCIL

## EXECUTIVE BOARD - 18 JULY 2011

**Report of Executive Board Member:** Councillor Colin Froggatt,  
Executive Member, Children and Young People's Services

**Executive Director:** Kath O'Dwyer,  
Executive Director, Children and Young People's Services

**Report Author:** Hilary Smith, Service Manager Access and Assets

**Contact Details:** **Email:** hsmith@warrington.gov.uk **Telephone:** 01925 442875

**Key Decision No.** 063/10

**Ward Members:** All

**TITLE OF REPORT: DELIVERY METHODS FOR CHILDREN AND YOUNG PEOPLE'S CAPITAL PROJECTS**

### 1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to seek Executive Board approval to the use of frameworks or formally established partnership contractors within the Local Education Partner (LEP) and the North West Construction Hub to deliver major Children and Young People's Services capital projects in order to support the speedy and efficient delivery of such capital projects.

### 2. CONFIDENTIAL OR EXEMPT

- 2.1 This report is not confidential or exempt.

### 3. INTRODUCTION AND BACKGROUND

- 3.1 In the forthcoming months the Children and Young People's Directorate capital programme will continue to be delivered, with the next two major projects within the programme being Bewsey Lodge Primary School (indicative value of the scheme is £2.8m) and Woolston Primary School (indicative value of the is £4m).
- 3.2 The existing approach to delivery of capital projects of a value in excess of £3.5m involves advertisement of the project in the Office of the European Journal (OJEU) after which there is an extremely lengthy and therefore costly process involved in the selection and appointment of a contractor.

- 3.3 The market is currently very responsive to opportunities and as a consequence tendered prices are tending to be less than initial budget figures and offer very good value for money. However, given that the volume of interest is extremely high, this can introduce delays in programme delivery.
- 3.4 The most recent example of this, is the current project for replacement of Great Sankey Primary School which has followed the process:

<b>Step</b>	<b>Action</b>
<b>1</b>	Registration and publication via OJEU: <b>29 July 2010</b> Indicative start on site for the project within the notice: 3 May 2011 Indicative completion of the project within the notice: 13 August 2012
<b>2</b>	Interested contractors submit expression of interest by 7 September 2010 Interested contractors submit pre-qualification questionnaire (PQQ) by 14 September 2010
<i>At this point 76 contractors expressed an interest of which 45 submitted a PQQ.</i>	
<b>3</b>	Internal assessment of PQQ and short listing completed: December 2010
<i>At this point 5 contractors were shortlisted and invited to tender</i>	
<b>4</b>	Shortlisted contractors develop scheme to submission of tender to April 2011
<b>5</b>	Internal assessment of tenders and selection of contractor to 17 June 2011
<b>6</b>	Internal approval and appointment of contractor process: Executive Board on 18 July, and confirmed appointment early August
<b>7</b>	Successful contractor develops scheme to start on site: <b>January 2012</b>
<b>8</b>	Contractor construction process to completion of building: <b>to October 2012</b>

- 3.5 It can be seen in the table above that the original intention when the notice was first issued, was an anticipated start on site in May 2011 and therefore completion by August 2012.
- 3.6 The actual timeline is now an anticipated start on site - January 2012 and completion - October 2012, which means a delay of eight months in starting the project and a delay in completion of two months. The project is anticipated to take 27 months from step 1 – 8 (above) to deliver.
- 3.7 The largest contributory factor to the delay has been the additional time taken internally to coordinate, assess and select the contractors as a result of the following:
- Unanticipated high volume of returns initially from contractors requiring assessment and short listing;
  - That the same small team of officers were at the same time involved in the same process for the replacement of Sycamore Lane Primary school with a new school at Chapelford Urban Village. This scheme was following the same

timeline and received 88 initial expressions of interest to the OJEU and subsequently 45 PQQs were returned all requiring assessment.

- The volume of work associated with the development of five possible designs with five different contractors. Although this is not a particularly large number, there is a significant amount of work involved with each contractor and this is multiplied, in this case, by five.

3.8 It is clear that the process will undoubtedly deliver excellent new facilities for the school. However the time involved from initial confirmation that the school is a priority and funding has been allocated is far too long and involves a significant amount of officer and consultant time which is obviously extremely costly.

3.9 In order to reduce delays and reduce costs two alternative procurement options are proposed for consideration.

#### **4. ALTERNATIVE PROCUREMENT OPPORTUNITIES**

4.1 There are alternative procurement options available to the Authority, which are being used very effectively by many local authorities to deliver schemes in a less time consuming and therefore more efficient, way. Frameworks, for example, are being used by this Authority, though not currently on CYPs capital projects. In such arrangements once the partner is selected, they are in place potentially to deliver as few or as many projects as the authority considers appropriate, thus reducing time taken and expense incurred by repeating the assessment and selection process of each individual project.

#### **4.2 Opportunity A - The Local Education Partnership (LEP)**

4.2.1 Members will be aware that this Authority partnered with Halton BC on the procurement of a Local Education Partner (LEP) to deliver the Building Schools for the Future (BSF) projects. The early stages involved in selecting the LEP are similar to those used in the 'mainstream' procurement process (e.g. that used for Great Sankey Primary School illustrated in 3.2 above – i.e. publication of OJEU, submission of PQQ and then short listing).

4.2.2 This was followed by competitive dialogue process, to identify a partner capable of delivering a large programme of schemes. Warrington contributed £1m towards this process as part of the BSF procurement arrangements.

4.2.3 Since the Warrington BSF initiative was halted, Halton has continued to develop, select and appoint a bid team and establish the Halton LEP. The construction partners are therefore currently on site delivering the Halton BSF projects. Members of the Halton LEP have advised Warrington officers that we are still named in the original agreements and as such the LEP is available to us to deliver Warrington projects.

4.2.4 The Bewsey Lodge Primary School redevelopment project - if the LEP were to be used for this project the time required to deliver the project would be significantly

reduced and costs of procurement would also be reduced. If this were to be agreed it would be possible that the contractor could commence on site at Bewsey Lodge in March 2012 and complete the project by the end of the year 2012. This would reduce the time taken to deliver the project (as compared to the Great Sankey Primary School project) by approximately 10 months.

- 4.2.5 Given that this Authority has invested significantly in the creation of the LEP it is suggested that the LEP should be used to deliver the Bewsey Lodge Primary project, subject to both Executive Board's agreement and subject to the LEP satisfying agreed criteria in relation to cost and delivery. The indicative value of the Bewsey Lodge scheme is £2.8m.
- 4.2.6 In relation to the value for money, as part of the competitive dialogue selection process, the companies which were appointed to the LEP, had to demonstrate that cost and project delivery compared favourably with the market. These companies were also subject to continuous improvement targets and specific partnership agreements in relation to use of local sub-contractors and suppliers.

### 4.3 **Opportunity B - The North West Construction Hub**

- 4.3.1 The North West Improvement and Efficiency Partnership (NWIEP) provided financial support for the development of the North West Construction Hub and the establishment of a range of frameworks to deliver construction projects.
- 4.3.2 The frameworks have been established to provide access to contractors within the North West region with the necessary skills, expertise and capacity to deliver capital projects within a specified value range.
- 4.3.3 The arrangements put in place by the North West Construction Hub are accessible to all local authorities and other public sector organisations in the region and are there to facilitate the speedy and efficient delivery of projects.
- 4.3.4 Therefore, this provides another opportunity to the more traditional procurement route previously selected for school capital projects.
- 4.3.5 The timescale involved is likely to be slightly longer than using the LEP (Opportunity A above) as the process would still involve the selection of the contractor through a competitive process involving a small number of contractors chosen from the appropriate framework. The inclusion of a competitive element within the North West Construction Hub procurement route brings a degree of certainty in ensuring best value.
- 4.3.6 It is suggested that North West Construction Hub is the route chosen for delivery of the replacement of Woolston Primary School which is another approved priority capital scheme within the existing Children & Young People's Services programme and which has an indicative value of £4m.



## **5. FINANCIAL CONSIDERATIONS**

- 5.1 A significant investment was made by the Authority in establishing the LEP and therefore it seems sensible to try to secure a return on this investment by using the LEP to deliver at least one capital project for the authority. This is especially relevant given the additional time and cost that could be saved on future projects.
- 5.2 There is opportunity to ensure that the LEP continues to deliver best value, in line with current rates available from the open market through the traditional tendering process. The process of engagement with the LEP on any new project requires submission of costs that are benchmarked against current market rates. In addition, as the value of work implemented by the LEP increases, there is a requirement at specific milestones, to reduce costs and this forms part of the contract agreement.
- 5.3 The element of competition in the North West Construction Hub procurement route has the potential to introduce greater certainty of ensuring best value in the procurement process and has a further benefit of the number of contractors and their design partners to choose from.

## **6. RISK ASSESSMENT**

- 6.1 The alternative procurement routes identified in this report are being used successfully and effectively by other local authorities across the region and nationally. All risks will be identified as part of the project development and delivery process in order to put in place an appropriate risk management plan and mitigation strategy.
- 6.2 Further reports will be presented to the Executive Board in relation to the procurement outcomes for individual projects within the Children and Young People's Capital programme, which will include consideration and mitigation of all relevant risks.

## **7. EQUALITY AND DIVERSITY / EQUALITY IMPACT ASSESSMENT**

- 7.1 Capital investment proposals deliver a positive impact on equality and diversity and the projects identified will have a significant positive impact on equality and diversity across the whole borough.
- 7.2 Additionally successful contractors appointed to frameworks and LEP have demonstrated an effective approach to securing improvements in equality and diversity as part of the selection process.

## **8. CONSULTATION**

- 8.1 A minimum level of consultation has taken place on the projects at this stage.

8.2 However extensive consultation with schools and other stakeholders was a key element of the competitive dialogue process used for selection of the preferred bidder for the LEP.

## 9. REASONS FOR RECOMMENDATION

9.1 To support speedy and efficient delivery of capital projects in the future.

## 10. RECOMMENDATION

It is recommended that the Executive Board:

- (i) agrees to the use of the Local Education Partnership for delivery of the Bewsey Lodge Primary project, in the first instance and subsequent use as appropriate, subject to agreement by Halton BC and subject to the LEP satisfying specified cost and delivery criteria;
- (ii) agrees to the use of the appropriate framework within the North West Construction Hub for delivery of the Woolston Community Primary School project in the first instance and subsequent use as appropriate, subject to the Hub satisfying specified cost and delivery criteria.

## 11. BACKGROUND PAPERS

Not applicable.

Name	E-mail	Telephone
Hilary Smith	hsmith@warrington.gov.uk	01925 442875

12.	Clearance Details	Name	Consulted		Date Approved
			Yes	No	
	Relevant Executive Board Member	Cllr Colin Froggatt	√		17.06.11
	SMB		√		21.06.11
	Relevant Executive Director	Kath O'Dwyer	√		17.06.11
	Solicitor to the Council	Tim Date	√		21.06.11
	S151 Officer	Lynton Green	√		21.06.11
	Relevant Assistant Director	Ann McCormack	√		17.06.11

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